

# Request #21-7271

**CLOSED**

As of September 29, 2021, 8:43pm

## Details

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### **VIA EMAIL AND U.S. MAIL**

Polonia Majas, Planner  
City of Los Angeles  
Department of City Planning  
221 N. Figueroa St., Suite 1350  
Los Angeles, CA. 90012  
**Email:** [polonia.majas@lacity.org](mailto:polonia.majas@lacity.org)

### **VIA EMAIL ONLY**

Planning Records Management Department  
**Email:** [planning.recordsmgmt@lacity.org](mailto:planning.recordsmgmt@lacity.org)

Vince Bertoni, Director of Planning  
**Email:** [vince.bertoni@lacity.org](mailto:vince.bertoni@lacity.org)

Beatrice Pacheco, Chief Clerk  
Los Angeles City Planning  
Records Management  
**Email:** [beatrice.pacheco@lacity.org](mailto:beatrice.pacheco@lacity.org)

### **VIA ONLINE PRA PORTAL**

[https://clerk.lacity.org/contact us/RecordsRequest](https://clerk.lacity.org/contact-us/RecordsRequest)

**Re: Request for Access to Public Records - 5420 Sunset Project (Case No. ENV-2017-1084-EIR)**

Dear Ms. Majas, Mr. Bertoni, Ms. Pacheco, and Planning Records Management Department,

We are writing on behalf of Coalition for Responsible Equitable Economic Development ("CREED LA") to request access to any and all public records referring or related to the 5420 Sunset Project (Case No. ENV 2017 1084 EIR) ("Project"), proposed by 5420 Sunset Boulevard LP, LLC ("Applicant"). This request includes, but is not limited to, any and all materials, applications, correspondence, resolutions, memos, notes, analyses, electronic mail messages, files, maps, charts, and/or any other documents related to the Project.

The Project proposes the development of four six story mixed use buildings across 882,250 square feet. The Project consists of 735 multi family residential units, as well as residential lobbies and leasing offices, pools, spas, and recreational facilities, and up to 95,000 square feet of commercial uses, including market/retail and restaurant uses. The Project also proposes approximately 96,800 square feet of open space including landscaped courtyards, a public plaza, and landscaped paseos, as well as 1,419 parking spaces in two subterranean parking levels and one at grade parking level, and 548 bicycle parking spaces. The Project site is located at 5420 Sunset Boulevard, in the City of Los Angeles.

We are making this request pursuant to the California Public Records Act ("Act") and request the above documents pursuant to section 6253 of the Act. In addition, we request these materials pursuant to Article I, section 3(b) of the California Constitution, which provides a constitutional right of access to information concerning the conduct of the government. Article I, section 3(b) provides that any statutory right to information shall be broadly construed to provide the greatest access to government information and further requires that any statute that limits the right of access to information be narrowly construed.

If any of the requested items are available on the Internet, we request that the City of Los Angeles provide us with a direct link for downloading the responsive documents. Pursuant to Government Code section 6253.9, if the requested documents are in electronic format, please send them via a file hosting program such as Dropbox. Alternatively, if the electronic records are 10 MB or less (or can be easily broken into chunks of 10 MB or less), they can be emailed as attachments.

We will pay for any direct costs of duplication associated with filling this request up to \$200. However, please contact me at (650) 589 1660 with a cost estimate before copying/scanning the materials.

My contact information is:

**U.S. Mail**

Sheila Sannadan

Adams Broadwell Joseph & Cardozo  
601 Gateway Boulevard, Suite 1000  
South San Francisco, CA 94080 7037

**Email:** [ssannadan@adamsbroadwell.com](mailto:ssannadan@adamsbroadwell.com)

I will be contacting you to arrange for duplication/transmission of the documents. If you have any questions, please call our South San Francisco office at (650) 589 1660. Thank you for your assistance with this matter.

Sincerely,

Sheila M. Sannadan  
Legal Assistant

— [Read less](#)

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*Received*

**August 20, 2021** via web

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*Departments*

**City Clerk**

## Documents

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(none)

## Staff

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*Point of Contact*

## Timeline

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### Request Published

Public

*August 23, 2021, 9:52am*

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### Request Closed

Public

As of this date, the Office of the City Clerk has determined that we are not in possession of any documents or information relating to your request. Please be advised that this response does not include any records that may be in the custody of other City departments. **Each department in the City of Los Angeles maintains and is responsible for its own records.** This request with the Office of the City Clerk is considered closed.

Please contact the following department that may have the records you are seeking:

CITY PLANNING DEPARTMENT  
200 North Spring Street  
Los Angeles, CA 90012 2601  
Records Management Counter: (213) 978 1259, (213) 847 3753  
Internet: [planning.lacity.org/](http://planning.lacity.org/)

*August 23, 2021, 9:52am*

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### Department Assignment

Public

City Clerk

*August 20, 2021, 5:01pm*

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### Request Opened

Public

Request received via web

*August 20, 2021, 5:01pm*

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