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June 14, 2017

VIA U.S. MAIL AND EMAIL

Heather Klein
Planner IV
City of Oakland
Bureau of Planning
250 Frank H. Ogawa Plaza, Suite 2114
Oakland, CA 94612
Email: hklein@oaklandnet.com

LaTonda D. Simmons
City Clerk
City of Oakland
One Frank H. Ogawa Plaza
First and Second Floors
Oakland, CA 94612
Email: lsimmons@oaklandnet.com

Re: Request for Immediate Access to Public Records - Oak Knoll
Mixed Use Community Plan Project

Dear Ms. Klein and Simmons:

We are writing on behalf of **Oakland Residents for Responsible Development** ("Oakland Residents") to request *immediate access* to any and all public records related to the Oak Knoll Mixed Use Community Plan Project ("Project") proposed by Oak Knoll Venture Acquisition, LLC ("Applicant") since the date of our last request on March 28, 2017. This request includes, but is not limited to, any and all correspondence, including electronic mail messages, staff reports, resolutions, memoranda, notes and analyses and public and agency comments.

This request is made pursuant to the California Public Records Act, Government Code Section 6250 et seq. Citizens requests immediate access to review the above documents pursuant to section 6253(a) of the Public Records Act,

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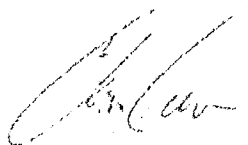
which requires public records to be "open to inspection at all times during the office hours of the state or local agency" and provides that "every person has a right to inspect any public record." Gov. Code § 6253(a).

This request seeks access to the above documents for inspection under Section 6253(a) only, and does not request that the City provide copies of these documents. Therefore, the ten day response period applicable to a "request for a copy of records" under Section 6253(c) does not apply to this request. The City is also directed not to take any action to organize or modify the requested documents. We request access to the documents in the existing form maintained by the City. See *Sierra Club v. Super. Ct.* (2013) 57 Cal. 4th 157, 161.

Pursuant to Government Code section 6253.9, if the requested documents are in electronic format, please provide them to us electronically on CD-ROM or a thumb drive, rather than in paper format. If the electronic documents are 10 MB or less (or can be easily broken into chunks of 10 MB or less), please email them to ccaro@adamsbroadwell.com as attachments. If any of the requested items are available on the Internet, we request that the City direct us to the appropriate electronic link(s) for accessing the documents.

One of our firm's legal assistants, Janet Laurain or Cody Elliott, will be contacting you soon to arrange for duplication/transmission of the documents. If you have any questions, please me at (650) 589-1660. Thank you for your assistance with this matter.

Sincerely,



Christina Caro

CMC:acp

3-126-01-incp