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February 17, 2017

VIA EMAIL AND U.S. MAIL

Vince Bertoni, Director
Department of City Planning
City of Los Angeles
200 N. Spring Street, 5th Floor
Los Angeles, CA 90012
Email: vince.bertoni@lacity.org

Mr. Jordann Turner, City Planner
Department of City Planning
City of Los Angeles
200 North Spring Street, Room 750
Los Angeles, CA 90012
Email: jordann.turner@lacity.org

Re: Appeal in Case No. CPC-2015-2893-VZC-HD-CUB-ZAA-SPR, ENV-2015-2895-MND

Dear Mr. Bertoni and Mr. Turner:

On behalf of **Coalition for Responsible Equitable Economic Development (“CREED LA”)** we are writing regarding our December 16, 2016 appeal of the City Planning Commission’s approvals of a Conditional Use Permit, Zoning Administrator’s Adjustment and Site Plan Review for the Hollywood Ivar Gardens Project, CPC-2015-2893-VZC-HD-CUB-ZAA-SPR, ENV-2015-2895-MND (“Project”). We just discovered on the City’s website that the hearing for our appeal has been scheduled for February 21, 2017. We were also just informed by the City that the Project applicant requested a continuance of the hearing. Therefore, we will not appear on February 21st.

Despite being the appellant in this case, neither we nor our client received any notice of the appeal hearing. We have emailed and called the City regularly since filing our appeal to check on any hearing date. We also submitted a written

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request to be placed on the Project notice list for any scheduled hearings. The City is clearly aware of our interest, yet provided no notice to us, the appellant, of our appeal hearing. We hereby request that we be put on the notice list for this Project and be informed of any scheduled hearings.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink that reads "Rachael E. Koss". The signature is written in a cursive style with a large initial 'R'.

Rachael Koss

REK:ljl